

Illinois Appellate Courts Public Facing Codes Standards
Version 1.0

1 INTRODUCTION

Purpose: The purpose of this document is to outline a proposed standardized eFiling code-set for the state of Illinois.

1.1 VERSIONS

Version	Action	Release Date
1.0	Initial - Draft	February 29, 2017
1.0	First Version Released	April 20, 2017
1.0	First Version Officially Adopted	April 27, 2017

2 eFILING FILING CONFIGURATIONS

Below are the standard filing configurations to be used in the eFiling system. This list of filing configurations must be accepted in each court. Clerks may not add to this configuration, but may eliminate codes if not needed in a particular jurisdiction.

It is important to note that these standards only apply to the electronic filing system which is a delivery system and are NOT standards for a case management or document management system.

CASE CATEGORIES/TYPES

Case Category Code	Case Type Codes
Appeal	Notice of Appeal - Child Custody / Allocation of Parental Responsibilities 311(a) - Civil Notice of Appeal - Civil Notice of Appeal - Criminal Notice of Appeal - Delinquent Minor - Accelerated 660A - Criminal Notice of Appeal - Worker's Comp - Civil State Appeals 604(a) - Criminal

Case Category Code	Case Type Codes
Interlocutory Appeals Criminal	Bail Bond Orders 604(c) Defendant Unfit 604(e) Disqualify Defense Counsel 604(g) Former Jeopardy 604(f)

Case Category Code	Case Type Codes
Interlocutory Appeal as of Right Civil	Adoption Act 307(a)(6) Eminent Domain Act 307(a)(7) Finance Institution 307(a)(5) Injunction 307(a)(1) Mortgagee Possession 307(a)(4) Receiver or Sequestrator 307(a)(2) Receiver Powers or Property 307(a)(3) TRO 307(d)

Case Category Code	Case Type Codes
Interlocutory Appeal Permissive Civil	Admin Hearing De Novo 306(a)(6) Application/Certified Question 308 Attorney Disqualify 306(a)(7) Cert Class Action 306(a)(8) Child Custody/Allocation of Parental Responsibilities 306(a)(5) Citizen Participation Act 306(a)(9) Extension of Time to File PLA 306(c)(4) Forum Non Conveniens 306(a)(2) New Trial 306(a)(1) No Juris to Defendant 306(a)(3) Transfer Venue 306(a)(4)

Case Category Code	Case Type Codes
Petition for Review	Abortion Act 303A - Civil Administrative Order - Civil Tax Tribunal - Civil

FILING CODES

New Case	Subsequent Filings
Application for Leave to Appeal	Amended Notice of Appeal
Appointment Order from Trial Court	Answer – Interlocutory Appeal
Docketing Statement	Appearance
Interlocutory Appeal	Appearance – No Fee
Motion - Leave to File - Late Notice of Appeal	Appendix
Notice of Appeal	Appointment Order from Trial Court
Notice of Interlocutory Appeal	Briefs
Petition	Briefs – Confession of Error
Petition for Leave to Appeal	Briefs – Rehearing
Petition for Review	Briefs – Supplemental
Record – Supporting Record	Docketing Statement
	Exhibits
	Interlocutory Appeal
	Late Notice of Appeal
	Motion – Accelerate
	Motion – Adopt
	Motion – Amend
	Motion – Application for Waiver of Court Fees
	Motion – Appoint
	Motion – Bail or Bond Order
	Motion – Brief
	Motion – Clarity
	Motion – Compel
	Motion – Consolidate
	Motion – Correct
	Motion – Dismiss
	Motion – Expedite
	Motion – Extension of Time
	Motion – Fees & Costs
	Motion – Join
	Motion – Mandate
	Motion – Miscellaneous
	Motion – Oral Argument
	Motion – Reconsider
	Motion – Record/Exhibit
	Motion – Reinstate
	Motion – Release and View
	Motion – Remand
	Motion – Sanctions
	Motion – Status
	Motion – Stay
	Motion – Strike
	Motion – Substitute
	Motion – Supplement
	Motion – Transfer Case
	Motion – Vacate
	Motion – Withdraw

	Notice of Appeal Notice of Filing Petition Petition for Rehearing Petition for Review Record Record – Certificate in Lieu of Supporting Record Record – Supporting Record Report of Proceedings Response Status Report Stipulation Supplemental Supporting Record Trial Court Order
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Reasons for Rejection

Absence of Circuit Court Clerk File-mark
 Absence of Draft Order
 Absence of Signature or Improper Signature
 Absence of Special Caption required in accelerated appeal
 Absent or Improper Affidavit or Verification
 Absent or Improper Certificate of Compliance
 Absent or Improper of Proof of Service
 Absent or Incomplete Application for Waiver of Appellate Court Filing Fee
 Absent or Incorrect Case Number
 Document Incomplete
 Failure to paginate, double space, use correct margins, font, or absence of colored cover
 Failure to pay required filing fee
 Failure to serve chief judge of the circuit in accelerated appeal
 Failure to serve trial judge in accelerated appeal
 Length of Brief exceeds page limit
 Multiple Filings Submitted as One Document
 Other
 Single Filing Submitted as Multiple Document
 Untimely
 Use of name of minor rather than initials
 Wrong court